

HATCH WARREN AFC

Chairman: Jon McDermott

Vice Chairman: Dennis Patton



Secretary: Dennis Patton

Treasurer: Neil Pullein

CLUB RULES

1. The club shall be called Hatch Warren Association Football Club (HWAFC) and shall be affiliated to the Hampshire County Football Association.

The club will run a number of sides; these sides will enter the Peter Houseman Youth Football League and the Testway Youth Football League.

2. HWAFC's objective is to provide Association Football for it's members and such social and recreative pursuits as may be deemed desirable by the committee.
3. The officers shall consist of the Club Chairman, Club Secretary, Club Treasurer and the Vice Chairman. Elections will take place every second year, commencing 2007 unless a post becomes vacant.
4. The club shall be controlled by the General Committee, comprising the Officers, a Managers Representative from each team, and a Parental Representative from each team, who shall be elected or re-elected at the Annual General Meeting. Elections will take place every second year, commencing 2007 unless a post was not filled or becomes vacant.

The General Committee shall meet every other month, commencing August of each year. The proceedings at these meetings shall be duly recorded in a minute book. At the meetings of the General Committee, seven shall form a quorum.

In the months that the General Committee do not meet, an Executive Committee comprising the Officers will meet to receive a financial update, assess expenditure requests, review the general running of the Club, propose training courses and discuss issues that will need to be presented to the General Committee. The Executive Committee shall have the authority to sanction expenditure totaling a maximum £500 at each Executive Committee meeting and deal with day-to-day issues. The proceedings at these meetings shall be duly recorded in a minute book. At the meetings of the Executive Committee, three shall form a quorum.

5. The property and/or assets of the Club shall be invested in the General Committee. The General Committee shall have the power to appoint such sub-committees as may from time to time be deemed necessary and shall receive reports of such sub-committees at its meetings.

The General Committee shall have the power to suspend or expel any member deemed guilty of conduct prejudicial to the good name of the Club.

The General Committee shall have the power to declare a seat vacant should a member absent themselves from THREE consecutive meetings without an explanation deemed satisfactory.

6. Candidates for election shall be proposed and seconded by Club members.

The Secretary shall keep a register of members of the Club.

In the event of non-payment of weekly subscriptions, membership shall have been deemed to be terminated. A member wishing to resign shall give notice, in writing, to the Secretary; such notice to be accompanied by payment of all Club dues to that date.

7. The Club fees are detailed below:

Membership Fee:

- £20.00 per member, per season between 1st May and January 31st, and
- £15.00 per member, per season between 1st February and 30th April.

Match Fees:

- Small sided: £1.00 per match per member,
- Eleven-a-side: £2.00 per match for members starting a match (£1.00 for those coming on as a substitute).

Tournament Fees:

These will differ depending upon the cost & numbers of players involved, therefore they will be advised separately.

Training Fees:

All members will pay a minimum of £1.00 per session. The General Committee reserve the right to amend this figure to ensure that any facility charge incurred by a particular age group is covered to a minimum of 80% on a regular basis by that age group's training fees.

All members shall receive a copy of the Club rules on joining.

8. The Annual General Meeting (AGM) shall be held not later than the 31st July in each year. The secretary shall give TWENTY ONE clear days notice of such meetings to current members at the time of the letter being distributed. The Financial Statements and Secretary's report shall be received at the meeting, which will elect any vacant positions and in every second year commencing 2007, the Officers and General Committee by ballot and transact other business.

9. An Extraordinary General Meeting (EGM) may be convened by the General Committee when deemed desirable and also upon request of 51% of it's members / members parents. The secretary shall give SEVEN clear days notice to all members of such a meeting, at which 33% attendance shall form a quorum.
10. The General Committee shall cause proper books of accounts to be kept, which shall be audited yearly. The Treasurer shall sign official receipts for all monies received. The General Committee shall authorise cheques to be signed by at least two of it's members.

The club will be run on a non-profit making basis and in the event of cessation of the Club, all monies held shall be donated equally to the National Society for the Prevention of Cruelty to Children (NSPCC) and the Association of Spina-Bifida and Hydrocephalus (ASBAH).

11. At the beginning of each session, Team Managers will sign for and undertake to look after the Club equipment and advise the Club Secretary of any losses or damages to equipment.

Should a Manager leave the Club, then the equipment shall be returned to the Secretary within seven days of their resignation.

12. If a member leaves prior to the Club's Annual Player's presentation, it is at the discretion of the General Committee as to whether they receive any awards.
13. No alteration to these Rules shall be made except at the Annual General Meeting or at an Extraordinary General Meeting convened for the purpose and only if supported by the majority of those present and voting at the meeting.

Notice of proposed alterations to these rules must be given in writing to the Secretary by 31st March in each year and notified to members on notice of meeting.

14. The General Committee, the decision of which shall be final and binding, shall deal with any matters not governed by the foregoing rules.